



**MESSAGE FROM PRINCIPAL,  
AVICENNA MEDICAL COLLEGE****PROF. DR. GULFREEM WAHEED**

It is a pleasure to see Avicenna Medical College develop, progress and achieve maximum academic excellence in a short period since its inception in 2009. The institution has lived up to its mission of training and producing medical graduates of international standards. We have achieved several milestones since 2009 including the recognition of our College for FCPS training by College of Physicians and Surgeons of Pakistan (CPSP), establishment of College of Nursing and Avicenna Dental College.

As a Principal I am fortunate to take quick decisions and student friendly measures, yet managing the high standards of Medical Education at the campus. The students at Avicenna are provided with an encouraging environment conducive to their learning and growth and are trained on the pattern test concepts and strategies in Medical Education. They are groomed on modern lines with due emphasis on the highest standards of discipline, Medical Professionalism, Medical and Social ethics in conformity to our cultural and religious values. These attributes along with an inclination towards research and development in academics is the focal point of our education system. Beyond this, we provide students with various opportunities to engage in co-curricular activities thus enabling them to bring out their naturally gifted talent. The student committee and clubs at Avicenna Medical College organizes events throughout the academic year which provide an opportunity to the students to enhance their talents and ability for teamwork. As an institution, we feel pride in the fact that we have won the confidence of the parents, who feel satisfied with the conservative yet progressive atmosphere of our Institution, high standards of Medical Education and discipline. Most parents show complete satisfaction once their child joins the 'Avicenna Family'. I welcome the batch of MBBS students to the continuously expanding family of Avicenna Medical College where diligent and devoted faculty members are ready to facilitate eager learners, enabling them to become future professionals and leaders. May Allah bless your endeavors with success and may you bring honors to your Alma Mater. Ameen!

**MESSAGE FROM HOD, PHYSIOLOGY****AVICENNA MEDICAL COLLEGE****Prof. Dr. Binyamin Ahmad****Professor MBBS, M. Phil**

Human physiology seeks to understand the mechanisms that work to keep the **human body** alive and functioning through scientific enquiry into the nature of mechanical, physical, and biochemical functions of humans, their organs, and the cells of which they are composed. The principal level of focus of physiology is at the level of organs and systems within systems. The endocrine and nervous systems play major roles in the reception and transmission of signals that integrate function in animals. Homeostasis is a major aspect with regard to such interactions within plants as well as animals. The biological basis of the study of physiology, integration refers to the overlap of many functions of the systems of the human body, as well as its accompanied form. It is achieved through communication that occurs in a variety of ways, both electrical and chemical.



**WHAT IS A STUDY GUIDE?**

- Inform students how student learning program has been organized according to their learning objectives.
- Help students organize and manage their studies throughout the course.
- Guide students on assessment methods, rules and regulations

**THE STUDY GUIDE:**

- Communicates information on organization and management of the course. This will help the student to contact the right person in case of any difficulty.
- Defines the objectives which are expected to be achieved at the end of the course.
- Identifies the learning strategies such as lectures, small group teachings, clinical skills, demonstration, tutorial and case-based learning that will be implemented to achieve the course objectives.
- Provides a list of learning resources such as books, computer assisted learning programs, web-links, journals, for students to consult in order to maximize their learning.

**STUDENT'S OVERALL PERFORMANCE:**

- Includes information on the assessment methods that will be held to determine every student's

**ACHIEVEMENT OF OBJECTIVES:**

- Focuses on information pertaining to examination policy, rules and regulations

## **INTRODUCTION TO PHYSIOLOGY DEPARTMENT**

The Department of Physiology entails a huge physiology lab, which has the capacity to seat 60 students, although for effective demonstration and practice, they will be dealt with in batches of 33-34 students. The first portion of the lab represents Cell physiology & body fluids portion, equipped with compound binocular microscopes & centrifuge machines. Next portion, representing blood physiology is provided with Haemocytometers, Sahli's haemoglobinometer, ESR apparatus, teaching and projection microscopes. The lab also provides distillation plant, hot air oven, physical balance & weighing machines. There are educational charts for theoretic reference. A cardio-respiratory portion is equipped with Spirometers, Stethographs, Peak expiratory flow meters, ECG Machines, Sphygmomanometers & Ergometers. The lab is also provided with equipment to test special senses like perimeter, vision charts, fundoscope & tuning forks etc. A couch is placed in the lab for the practice of clinical methods.

## DEPARTMENTAL GOALS

1. **Demonstrate a knowledge of the major core concepts, theoretical underpinning and empirical findings of Biology (Content Goal)**
  1. *Students will master the core concepts in ecology, physiology, cell physiology, molecular biology, evolution and genetics.*
2. **Understand and apply basic research methods, including experimental design, data analysis and interpretation. (Research Methods Goal)**
  1. *Students will be able to design an experiment and understand its strengths and weaknesses.*
  2. *Students will be able to select an appropriate method to test a hypothesis.*
  3. *Students will be able to conduct a properly controlled experiment.*
  4. *Students will be able to prepare reagents and properly set up equipment to carry out an experiment.*
  5. *Students will be able to collect and analyze data from experiments.*
  6. *Students will be able to use computers to extract information from biologically relevant databases.*
  7. *Students will have a working knowledge of basic scientific equipment to collect and analyze data.*
3. **Understand and apply mathematical approaches to analyze, interpret and model biological processes. (Quantitative Goal)**
  1. *Students will master graphing skills (e.g., scaling and data transformations) for visualizing experimental results.*
  2. *Students are expected to understand mathematical formulas concerning biological concepts and draw inferences from them.*
  3. *Students will understand how numbers are manipulated (e.g., normalization) to yield interpretable results.*
  4. *Students will understand what the terms statistical significance and confidence intervals mean.*
  5. *Students will understand what mathematical modeling of a biological concept means.*
4. **Use critical thinking and reasoning, skeptical inquiry and scientific approach to solve problems. (Critical Thinking Goal)**
  1. *Students will be able to conduct a relevant literature review to create a hypothesis.*
  2. *Students will be able to read and evaluate scientific literature.*
  3. *Students will be able to make connections between diverse facts and observations to develop an understanding of basic core concepts.*

4. *Students will be able to draw appropriate conclusions from experimental results.*
5. **Demonstrate writing and oral communication skills important for communicating scientific ideas. (Communications Goal)**
  1. *Students will communicate experimental results in an understandable manner.*
  2. *Students will demonstrate effective oral presentation skills.*
  3. *Students will collaboratively produce scientific reports from laboratory and or classroom assignments*



## CURRICULUM & LEARNING OUTCOMES WITH REFERENCE TO UHS

### Body Fluids and Kidney

1. Describe the components and quantitative measurements of body fluids.
2. Discuss the different fluid compartments, tissue and lymph fluid.
3. Describe the structure of the kidney and nephron, and explain general functions of the kidney.
4. Describe the GFR and its regulation.
5. Describe the formation of urine including filtration, re-absorption and secretion.
6. Discuss plasma clearance.
7. Describe the mechanism of concentration and dilution of urine
8. Describe regulation of osmolality, water balance and acid base balance
9. Describe the role of the kidney in blood pressure regulation.
10. Describe the hormonal functions of the kidney.
11. Describe acidification of urine and its importance.
12. Describe the mechanism of micturition and its control.

### Applied Physiology:

Understands:

1. Renal plasma clearance tests and their clinical significance.
2. Dehydration, rehydration, overhydration and oedema.
3. Renal failure and dialysis.
4. Metabolic acidosis and alkalosis.
5. Abnormalities of micturition.

### Nervous System

1. Describe general organization of the nervous system.
2. Describe the properties of synaptic transmission.
3. Classify the neurotransmitters and explain their functions.
4. Explain neuropeptides and their functions
5. List the types and describe the properties and functions of sensory receptors.
6. Describe the pathways for transmission of somatic sensations
7. Define reflex action. Classify and describe reflexes

8. Describe the muscle spindle and Golgi tendon organ. Explain their functions.
9. Describe the physiology of pain and analgesia system.
10. Explain the functions of the cerebral cortex.
11. Differentiate between the sensory and motor cortex and their functions.
12. Describe the motor pathways including pyramidal and extrapyramidal.
13. Describe basal nuclei (basal ganglia) and their functions.
14. Describe cerebellum and its function.
15. Describe the functions of vestibular apparatus.
16. Explain the organization and functions of reticular formation.
17. Explain mechanism and regulation of the muscle tone.
18. Describe the control of posture and equilibrium.
19. Explain the physiology of sleep.
20. Describe the physiology of memory.
21. Describe the mechanism and control of speech.
22. Discuss the functions of thalamus
23. Discuss the functions of hypothalamus
24. Explain the components and functions of limbic system.
25. Describe the production, circulation, absorption and functions of CSF.
26. Describe the blood brain and blood CSF barriers and their clinical significance.
27. Describe the organization and functions of the autonomic nervous system.

### **Applied Physiology**

#### **Understands:**

1. Significance of dermatomes.
2. Injuries of the spinal cord.
3. Hemiplegia and paraplegia.
4. Diseases related to Basal ganglia.
5. Effects of cerebellar dysfunction.
6. Hydrocephalus.
7. Alzheimer's disease.
8. Speech disorders
9. Sleep disorders.
10. Clinical abnormalities of pain.

## Endocrinology

1. Classify the hormones and describe mechanism of their action
2. Name the hormones secreted by the anterior and posterior pituitary and describe their regulation and functions.
3. Describe the neuroendocrine functions of the hypothalamus
4. Describe the physiological changes of growth and aging.
5. Describe the functions and regulation of the hormones secreted by thyroid gland.
6. Describe the hormones regulating calcium homeostasis (parathormone, vitamin D and calcitonin)
7. Name the hormones secreted by the adrenal cortex and describe their functions and regulation.
8. Name the hormones secreted by the adrenal medulla and describe their functions and regulation.
9. Describe the endocrine functions of the pancreas and regulation of pancreatic hormones.
10. Describe the endocrine functions of pineal gland.

## Applied Physiology

Understands:

1. Acromegaly, gigantism and dwarfism.
2. Effects of panhypopituitarism.
3. Diabetes insipidus.
4. Thyrotoxicosis, myxoedema and cretinism
5. Pheochromocytoma.
6. Cushing's disease / syndrome.
7. Addison's disease.
8. Hypocalcemia and hypercalcemia.
9. Adrenogenital syndrome.
10. Conn's syndrome.
11. Diabetes mellitus and hypoglycaemia.

## Gastrointestinal Tract

1. Describe the general functions of gastrointestinal tract.
2. Describe the enteric nervous system, control of gastrointestinal motility and secretion
3. Describe mastication, swallowing and their control

4. Describe the motility of the stomach, small intestine, large intestine and regulation.
5. Describe the functions of GIT hormones
6. Describe gallbladder motility and its regulation
7. Explain mechanism of vomiting and its control pathway
8. Explain defecation and its control pathway

### **Applied Physiology**

Understands:

1. Dysphagia
2. Achalasia cardia
3. Diarrhea and constipation
4. Megacolon

### **Reproduction**

1. Describe the functions of the male reproductive system.
2. Describe the mechanism of erection and ejaculation.
3. Describe the production and function of testosterone.
4. Describe the physiological changes during male puberty.
5. Describe the function of the female reproductive system.
6. Explain the production and function of oestrogen and progesterone.
7. Describe the functions of hypothalamo-hypophysio-gonadal axis.
8. Describe the ovarian and endometrial cycle.
9. Describe the physiological changes during female puberty and menopause.
10. Discuss pregnancy and explain the physiological changes taking place in the mother.
11. Describe the functions of placenta.
12. Discuss the hormones regulating parturition, lactation and development of breast.

### **Applied Physiology**

Understands:

1. Male infertility.
2. Female infertility.
3. Postmenopausal syndrome / Andropause.

4. Contraception.
5. Basis for pregnancy tests.
6. Hypogonadism / hypergonadism.
7. Cryptorchidism.

### **Special Sense**

1. Describe the optics of the eye, mechanism of accommodation, light reflex.
2. Explain visual acuity, depth perception, neural functions of the retina.
3. Describe the errors of refraction and their corrections.
4. Describe the secretion, circulation, drainage and functions of aqueous humor.
5. Describe the movements of eyeballs.
6. Describe the visual transduction, color vision, visual cortex and visual pathway.
7. Describe the mechanisms for the light and dark adaptation.
8. Describe the functions of external ear.
9. Enumerate the contents of middle ear cavity and functions of the middle ear
10. Describe the structure and functions of internal ear.
11. Explain the determination of the sound frequency, loudness, direction of sound, auditory pathway and auditory cortex.
12. Describe the signal transduction for hearing.
13. Describe the signal transduction for taste and smell.
14. Describe the pathways for the sense of taste and smell.

### **Applied Physiology**

Understands:

1. Types of deafness.
2. Errors of refraction.
3. Lesions of the visual pathway.
4. Night blindness.
5. Colour blindness.
6. Squint.
7. Argyll Robertson pupil.
8. Horner's syndrome.
9. Abnormalities of sense of smell and taste.
10. Glaucoma.

## **PHYSIOLOGY PRACTICAL**

### **Nervous System**

1. Examination of superficial reflexes.
2. Examination of deep reflexes.
3. Examination of motor system.
4. Cerebellar function tests.
5. Examination of sensory system.
6. Examination of 12 cranial nerves (3-4 settings).

### **Special Senses**

1. Plotting of the field of vision (perimetry and confrontational methods).
2. Testing the visual acuity for near and distant vision.
3. Elicitation of light reflex (direct and consensual) and accommodation reflex.
4. Ophthalmoscopy.
5. Testing the colour vision.
6. Testing for hearing.
7. Testing taste and smell.

### **Pregnancy Tests**

## SOURCES OF KNOWLEDGE

### **RECOMMENDED BOOKS**

1. **Textbook of Physiology** by Guyton and Hall, Latest Ed.
2. **Review of Medical Physiology** by William F. Ganong, Latest Ed.

### **REFERENCE BOOKS**

1. **Human Physiology** by Laurali Sherwood
2. **Physiology** by Berne and Levy, Latest Ed.
3. **Essentials of Medical Physiology** by Prof. Dr. Mushtaq Ahmad
4. **Physiology** by Linda and Constanzo

**TABLE OF SPECIFICATIONS UHS**

<b>Topic / Chapter</b>	<b>No. of MCQs</b>	<b>No. of SEQs</b>
Kidney and body fluids	08	02
Nervous system	12	02
Special senses	06	01
Endocrines	08	02
Reproduction	06	01
GIT	05	01
<b>Total</b>	<b>45</b>	<b>09</b>



# POLICY & GUIDELINES OF LEARNING STRATEGIES & STUDY SKILLS FOR MEDICAL STUDENTS

*This document is a Summary written for the purpose of the study guides. For details refer to the document "A HANDBOOK OF POLICY & GUIDELINES OF LEARNING STRATEGIES & STUDY SKILLS FOR MEDICAL STUDENTS" available for the students at website, Bookshop and the Department of Medical Education.*

## **STEPS TO STRATEGIC LEARNING:**

### **1. Set realistic learning goals.**

These goals serve as the driving force to generate and maintain the motivation, thoughts, and behaviour necessary to succeed. Set and use long-term occupational goals (you want to be a doctor) and short-term learning goals (you want to understand this new material).

### **2. Types of knowledge needed to be a strategic learner:**

- Know yourself as a learner (learning preferences, talents, best times of day to study, ability to match study skills to learning task) this knowledge helps you set realistic yet challenging learning goals.
- Knowing the nature and requirements of different types of educational tasks.
- Knowing a variety of study skills and learning strategies and how to use them.
- Knowing the contexts in which what is being learned can be used now or in the future.

### **3. Use a variety of learning strategies:**

- Manage your study environment,
- Coordinate study and learning activities,
- Keep your motivation for learning clear,
- Generate positive behaviours toward learning,
- Make new information meaningful to you,
- Organize and integrate new information with existing knowledge, or Re-organize existing knowledge to fit the new understanding and information.
- Place new information in a present or future context.

## ACADEMIC HOURS BREAKDOWN

Physiology				
Week	Lectures (1hr)	Tutorial (1.5 hrs)	Practical (1.5hrs)	Assessment
1	8	1	3	
2	2			GT
3	4		3	
4	4		3	
5	6		3	GT
6	6		3	GT
7	6		3	
8	4		3	GT
9	7		3	GT (2)
10	5		3	
11	5		3	RT
12	4		3	RT (3)
13	2		3	
14	6			ESE
15	6	2	3	GT (2)
16	6			GT
17	5		3	
18	5	1	3	GT
19	4		3	
20	6	1	3	GT
21	6		3	
22	6	1	3	GT
23	6		3	
24	5	1	3	GT
25	5	1	3	GT
26	4		3	RT (2)
27	7			RT (6)
28	2			
29	1			MSE
30				
31				
32				
33				
34	6	2		GT
35	3			
36				RT (6)
37				
38				
39				LSE
40				
<b>Total Sessions</b>	152	10	69	
<b>Total Hours</b>	152	15	103.5	
<b>Hours:</b>	<b>Lect. &amp; Tut.</b>	167	<b>Practical</b>	103.5
<b>Gross Total</b>	270.5			

**ASSESSMENT HOURS**

<b>Physiology</b>				
<b>Test</b>	<b>Total Tests</b>	<b>Total Hours</b>		
<b>GT</b>	15	30		
<b>RT</b>	32	48		
<b>ESE/MSE/LSE</b>	3	9		
<b>Grand Total</b>	50	87	<b>137</b>	

- **100 HOURS ARE GIVEN PER YEAR FOR SELF DIRECTED STUDY.**
- **10 HOURS ARE GIVEN PER YEAR ACCORDING TO ALPHA PROGRAM.**

## **INTERNAL ASSESMENT POLICY**

The assessment policy of Avicenna Medical College clearly reflect that the assessment must covers knowledge, skills and attitude to be acquired by a medical student at the end of the each Professional Year and the entire MBBS Course.

- Theoretical knowledge is assessed by means of MCQs, SEQs, Structured Viva, CBD Tutorials and Pre-Test Tutorials.
- Professional and Clinical Skills are assessed through OSPE, OSCE, Practical Exams and Long and Short Cases.
- Attitudes are assessed through OSPE, OSCE, Practical Exams, Long Cases, Short Cases and Vivas

### **Assessment Procedures**

Performance of students will be assessed as follows:

#### **a. Programmatic Assessment During Academic Year: Grand Tests and Revision Test**

It will incorporate both formative and summative assessment for all academic years.

##### **1) Formative Assessments:**

These are Conducted throughout the academic year. These are low stake examinations with feedback to improve student learning, leading to better performance in summative assessments and the UHS Professional Examinations. At Avicenna Medical College the formative assessment is in the form of Grand Tests, Revision Tests, Research, Tutorials, Assignments, Long Cases and Short Cases presentations etc.

##### **2) Summative Assessments:**

These are conducted at the end of each term, consisting of Session Examinations conducted on the pattern of UHS annual Prof Exams. These consist of One best type of MCQs and SEQs which has two to three parts require written short essay responses from the students. The MCQs, the SEQs are mostly clinical and scenario based and designed to test the concepts.

#### **b. End of Term Assessment**

This will be summative carried out at the end of each academic year.

### **Assessment Tools:**

Various tools selected are as follows according to UHS guidelines.

#### **a. Written Assessment**

##### **1) Multiple Choice Question (MCQ)**

MCQs are extensively used for in both formative and summative assessment owing to their ability to offer a broad range of examination items that incorporate several subject areas. They are the one best type of MCQs and designed to test factual knowledge, understanding and clinical reasoning.

A multiple choice item consists of a problem, known as the stem, and a list of suggested solutions, known as the choices. The choices consist of one correct or best choice, which is the answer, and incorrect or alternatives, known as distractors. Each MCQ carries one mark. The number of MCQs vary in the Grand Tests, Revision Test and the Session Exams as needed.

## 2) Short Essay Questions (SEQs)

Written assessment formats are the most widely used assessment methods in medical education. Learning outcomes which are mainly based on cognitive domains (knowledge) can be assessed by them.

The SEQs have a statement or clinical scenario followed by two to three questions, which require application of concepts and are thought provoking.

## b. Assignments and Presentations

Every month in various departments, topics of clinical significance are given to the students for assignment and presentations for small group discussions (SGD) sessions. These will be a part of formative assessment. Clinico- Basic and Clinico-Pathological Conferences (CPC) are held for preclinical and clinical years, respectively.

## c. Practical/Clinical Assessment

### 1) Objective Structured Practical Exam (OSPE)

A formative OSPE will be held during terms and summative at the end of year. It will consist of laboratory-based and practical questions related to the learning objectives covered in the course. The students will be given feedback after formative assessment.

### 2) Objective Structured Clinical Exam (OSCE):

A formative OSCE will be held during the term and summative at the end of year. It will consist of clinical and practical questions related to the learning objectives covered in the course. The students will be given feedback after formative assessment.

### 3) Long Case

At the end of fourth and final year each subject will be assessed by a long case. Daily encountered problems will be the case scenarios for which students will be trained during formative assessment in clinics.

### 4) Structured Viva

At the end of examination an integrated viva will be taken in which relevant specialists will sit and ask questions. There will be guidelines for examiners to follow.

### 5) Log Books

In case of log books, required entries will be countersigned by observer. It will be criterion referenced whereas the students will have to fulfill the following criteria: for example assignments, case presentations in wards, departmental log books.

### 6) Observation

#### Internal Assessment

The progress report from teachers will have separate column about behavior and attitude of students in each term in addition to academic record with minimum pass of 50%.

### **Internal Assessment**

The progress report from teachers will have separate column about behavior and attitude of students in each term in addition to academic record with minimum pass of 50%.

The question papers are prepared in secrecy and approved by the Principal. The department then gets sufficient copies made in secrecy and submits the same to the directorate of Medical Education 24 hours before the scheduled test / exam. On the day of the examinations these papers along with the answer sheets are collected from the DME and taken straight to the examination hall where they are opened and are distributed to the students for attempting the question.

After the papers have been solved, the MCQs are marked immediately and the SEQs marked and submitted within two days (except for revision tests where the results have to be submitted within 24 hours) from here, the assessment system as envisaged in the earlier paragraphs is applied.

Every test / examination is supported by keys both for MCQs and SEQs. Adequate time is air marked for key discussion in which the member of the faculty explains to the class how in fact they should have attempted the MCQs and SEQs. This gives an opportunity to the class to make the assessment of how they have attempted the paper and what mistakes they have made and how not to repeat them in future.

Avicenna Medical College endeavors to implement the assessment system of the UHS subject based curriculum as it is in vogue at present by implementing the curriculum with the basic ingredients of assessment implementation as follows:

- a. Grand Test
- b. Revision Test
- c. Session Examinations
- d. OSPE
- e. OSCE
- f. Viva
- g. Log books / Copies
- h. Assignments
- i. Research work
- j. Tutorials
- k. Long case
- l. Short case

### **Practical Assessments**

The regulations for the preparation and conduct of practical assessments vary between subject areas. Where regulations have not been specified they have to be put up to the Academic Committee.

### **Clinical Assessment**

The clinical assessment is carried out in the following forms:

- a. Scenario based Clinical Oriented MCQs
- b. Scenario/Clinical based SEQs/SAQs
- c. On-Patient training viva
- d. Ward tests
- e. OSPE
- f. OSCE

### Assessment Framework

The framework for assessment involves the University guideline of:

- a. Pass marks 50%
- b. Equal marks for theory and for practical
- c. Internal Assessment 10% to be awarded by the college
- d. Allocation of marks as under

### Allocation of Marks

Sr.	Subject	Marks Theory	Marks Practical / OSPE / OSCE	Remarks
1	Anatomy	100	100	Internal assessment 10%
2	Physiology	100	100	Internal assessment 10%
3	Biochemistry	100	100	Internal assessment 10%
4	Islamiyat & Pak Studies	100	-	
5	Pathology	150	150	Internal assessment 10%
6	Pharmacology	150	150	Internal assessment 10%
7	Forensic Medicine	100	100	Internal assessment 10%
8	Community Medicine	150	150	Internal assessment 10%
9	Special Pathology	150	150	Internal assessment 10%
10	ENT	100	100	Internal assessment 10%
11	Ophthalmology	100	100	Internal assessment 10%
12	Medicine	200	300	Internal assessment 10%
13	Surgery	250	250	Internal assessment 10%
14	Gynae	150	150	Internal assessment 10%
15	Paeds	100	100	Internal assessment 10%
16	Behavioral Sciences	100	100	Internal assessment 10%

**Grand Test:** The syllabus of each subject for which the table of specification has been formulated in detail is divided into various topics and grand tests are held after the topic has been covered in theory, practical and in tutorial classes. The grand test is the first exposure of the students towards assessment of his/her knowledge and skills and is held once only for each topic covered as the syllabus goes along. The grand test has the following ingredients:

- |                |           |
|----------------|-----------|
| a. MCQs        | 45% marks |
| b. SEQs        | 45% marks |
| c. Viva / Copy | 10% marks |

**Note:** The DME maintains a record of all grand tests along with the keys to the MCQs and SEQs and the results. These results are used for the calculation and assessment of each student in terms of their acquisition of knowledge and skills.

**Revision Test:** The revision tests are designed to precede every session exam and they are aimed at breaking up the syllabus and covering the same in small bits so that the students can have exhaustive study of the portion of the syllabus to be tested upon. The schedule of revision test is decided jointly by the Assessment Committee and the students' class representatives so that the student input is brought into consideration. In this case the students' representatives include the weak students, the average ones and good students. And this mix ensures that adequate time is provided to weak students to do exhaustive studies.

Depending upon the syllabus covered. 8 to 10 revision tests are held in preparation for the session exams. The contents of the revision tests are:

- |              |          |
|--------------|----------|
| a. MCQs (30) | 30 marks |
| b. SEQs (6)  | 30 marks |

**Note:** The DME maintains a record of all grand tests along with the keys to the MCQs and SEQs and the results. These results are used for the calculation and assessment of each student in terms of their acquisition of knowledge and skills. Four sets of revision tests are held annually. One each before the early session, mid-session, late session and/or send-up examination.

**Session Examination:** As per the annual planner and schedule, three session exams are held every year and these are generally held in March, June and August each year. The late session examination is held in August and as an extra opportunity for the students to qualify the send-ups for the border line cases is only held one month before the prof exam. The following session exams are held:

- |                              |                   |
|------------------------------|-------------------|
| a. Early Session Examination | 50% of syllabus   |
| b. Mid-Session Examination   | 85% syllabus      |
| c. Late Session Examination  | 100% syllabus     |
| d. Send-up Examination       | For the very weak |

The details of the session examination are as under

- |  |                     |
|--|---------------------|
| a. Theory - 50% marks divided as under |                     |
| 1) MCQs                                | 45% of theory marks |

- |                    |                     |
|--------------------|---------------------|
| 2) SEQs            | 45% of theory marks |
| 3) Log book / copy | 10% of theory marks |

b. OSPE/OSCE/Viva - 50% marks

**Note:** The DME maintains a record of all session exams along with the keys to the MCQs and SEQs and the results. These results are used for the calculation and assessment of each student in terms of their acquisition of knowledge and skills. Four sessions examinations are held annually.

**OSPE (Objective Structured Practical Examination):** This depicts the scenario based clinical setting and various stations are arranged. The student has to go from one station to the other to answer the question or to display his practical skill. This is aimed at assessing both the knowledge and skills of the student. The format and the standard of the scenario based problems/questions are in line with the standards prescribed by the University of Health Sciences.

**Note:** The DME maintains a record of all OSPEs along with the keys to the OSPE and the results. These results are used for the calculation and assessment of each student in terms of their acquisition of knowledge and skills. Sample OSPE paper is attached as **Annexure-B**. Since OSPE is a part of session exams therefore four sessions of OSPE are held each year.

**OSCE (Objective Structured Clinical Examination):** This depicts the scenario based clinical setting and various stations are arranged. The student has to go from one station to the other to answer the question or to display his clinical skills. This is aimed at assessing both the knowledge and skills of the student. The format and the standard of the scenario based problems/questions are in line with the standards prescribed by the University of Health Sciences.

**Note:** The DME maintains a record of all OSCEs along with the keys to the OSCE and the results. These results are used for the calculation and assessment of each student in terms of their acquisition of knowledge and skills. Sample OSCE paper is attached as **Annexure-C**. Since OSCE is a part of session exams therefore four sessions of OSCE are held each year.

**Viva:** This is an oral examination to which the student is subject to be examined by two members of the Faculty one acting as the internal examiner and the other acting as the external examiner. The student is grilled in these oral questioning sessions. The student is asked on various clinical aspects to ascertain his knowledge.

**Note:** The DME maintains a record of all Viva and the results. These results are used for the calculation and assessment of each student in terms of their acquisition of knowledge and skills. Since Viva is a part of session exams therefore four sessions are held each year.

**Copies and Log Books:** Whereas copies are maintained in 1<sup>st</sup> 2<sup>nd</sup> and 3<sup>rd</sup> year of the basic sciences, the log books are maintained for the 4<sup>th</sup> year and the final year for the clinical subjects. The

completion of the copies and the log books is mandatory and these have to be produced before the internal and the external examiner on all session examinations and annual Prof exam. Copies and log books carry 10 marks and are a valid record for the purpose of assessment besides being a record of the students' clinical exposure.

**Assignments:** These are normally generated by the Community Medicine and the Department of Medicine in which the departments give assignments for the students to be completed in their own time. Assignments are included as a part of practical assessment and left to the discretion of the Head of Department.

**Research work:** The Department of Community Medicine as a part of its Curriculum train the students in carrying out research. These research projects are covered in Standard 12 – Research & Scholarship and research records are available in the Department of Community Medicine. Research works are included as a part of practical assessment and left to the discretion of the Head of Department.

**Tutorials:** These are held before every grand test to clear the concepts of the students on the subject. The performance of the students in the tutorials is included in the viva assessment.

**Long Case and Short Case:** This system of OSPE and OSCE is to ascertain the clinical acumen of the student. These are held with the session examinations and form of a part of the practical/clinical assessment.

#### **Notification of Results**

The Assessment Committee will display result on notice board as well as the results are sent through SMS to the father of the student.

Results as hard copy will also be sent to parents after each term.

#### **Conducting Examinations and Assessments**

Conducting Examinations and Assessments According to University of Health Sciences Guidelines. In all examinations and assessments, the conditions underpinning the examination or assessment shall be displayed on concerned department notice boards to students prior to the examination or assessment taking place.

*Note: Any requests for special assistance example reader/writer are to be made prior to the examination or assessment.*

- g. Introducing students to the system of simulated and standardized patients

#### **Response to Parents:**

Parents are kept informed about the result of each student. The results are dispatched as follows:

- a. Grand Test: by SMS
- b. Revision Test: by SMS
- c. Session Examinations: as a report containing the results of all grand tests

of all subjects for that class. Three session exam reports are sent. Reports of each session for each class are attached as **Annexure-I**.

d. OSPE	Included in the session result
e. OSCE	Included in the session result
f. Viva	Included in the session result
g. Log books / Copies	Included in the session result
h. Assignments	Included in the session result
i. Research work	Included in the session result
j. Tutorials	Included in the session result
k. Long case	Included in the ward test / clinical test
l. Short case	Included in the ward test / clinical test